



APPLICATION FOR MINIMUM USE DRIVEWAY

A Minimum Use Driveway Is A Residential Or Other Driveway Which Is Expected To Be Used By Not More Than 25 Vehicles Per Day (i.e. 50 A.D.T.)

SEE PUBLICATION 312 GUIDE

APPLICANT/PROPERTY OWNER		
ADDRESS		
POST OFFICE		ZIP CODE
PHONE	FEE	CHECK NO.
EMAIL*		

FOR DEPT. USE
APPL. NO.

LOCATION OF PROPOSED DRIVEWAY

County _____

Municipality _____

Route No. _____

Name of Nearest Intersection _____

Distance to Nearest Intersection in Feet _____

APPLICATION IS MADE TO

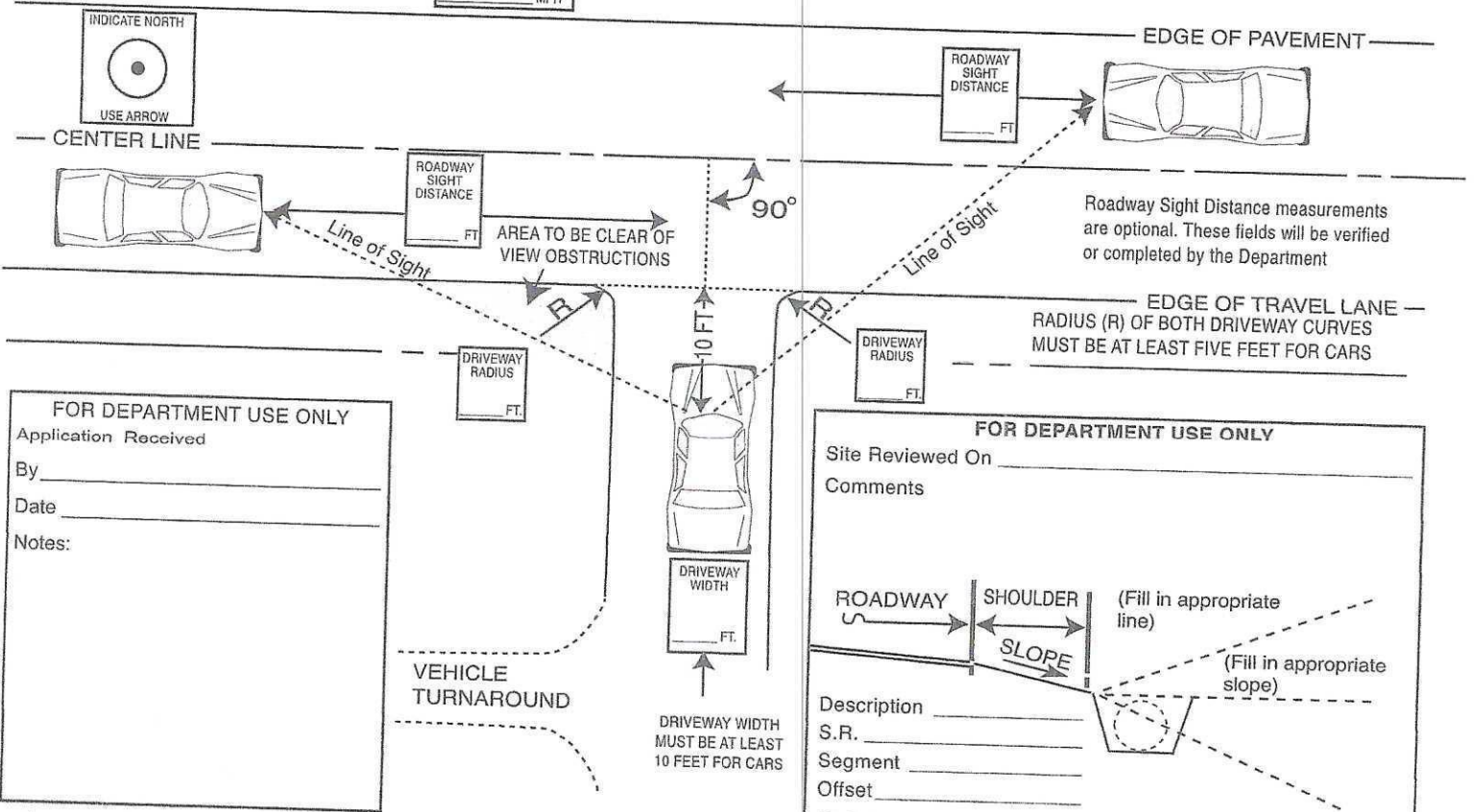
CONSTRUCT A NEW DRIVEWAY ALTER AN EXISTING DRIVEWAY

DATE WORK SCHEDULED TO BEGIN _____

DATE WORK SCHEDULED TO BE COMPLETED _____

*If a valid email address is provided, the driveway permit will be sent via email; otherwise it will be sent via standard US mail.

POSTED SPEED LIMIT
MPH



FOR DEPARTMENT USE ONLY

Application Received By _____

Date _____

Notes:

FOR DEPARTMENT USE ONLY

Site Reviewed On _____

Comments _____

ROADWAY | SHOULDER | (Fill in appropriate line)

SLOPE | (Fill in appropriate slope)

Description _____

S.R. _____

Segment _____

Offset _____

Field Viewed By _____

SIGNATURE _____ DATE _____

Is any portion of the property reserved for a person with a disability or a severely disabled veteran? YES NO

Under and subject to all the conditions, restrictions and regulations prescribed by the Pennsylvania Department of Transportation and on the issued Permit, Form M-945P.

The applicant certifies that all statements contained herein are true and correct.

By **X** _____ SIGNATURE(S) _____ DATE _____

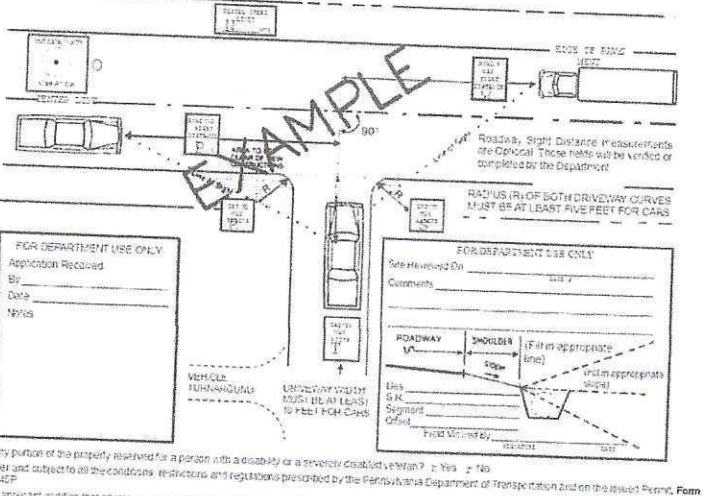
APPLICATION FOR MINIMUM USE DRIVEWAY
 A Minimum Use Driveway is a Residential or Other Driveway Which is Expected to Be Used By Not More Than 25 Vehicles Per Day (i.e. 50 A.D.T.)



Guide for Obtaining MINIMUM USE DRIVEWAY PERMITS
 Driveways Used By Not More Than 25 Vehicles Per Day (i.e. 50 ADT, Average Daily Traffic)

- A. Name of Applicant: Permit applicant must be property owner.
- B. Address: Applicant's complete current address.
- C. Phone: Current telephone number where applicant can be reached during driveway construction.
- D. Fee: See page 2.
- E. Enter Check Number
- F. Application is Made To: Place "X" in correct block.
- G. Date Work Scheduled to Begin: Anticipated date of construction.
- H. Date Work Scheduled to be Completed: Anticipated date work on driveway to be completed.
- I. County: County in which driveway will be constructed.
- J. Municipality: Enter municipality name and type (i.e., city, township, borough)
- K. Route No.: Enter correct SR or Traffic Route.
- L. Name of Nearest Intersection: Enter name of nearest street that is identified by a street sign.
- M. Distance to Nearest Intersection: Enter the distance from the middle of the proposed driveway to the middle of the street identified in "L."
- N. Posted Speed Limit: Enter posted speed. If highway is not posted PENNDOT staff will determine thru-traffic safe-running speed in the area.
- O. Indicate North: Draw an arrow pointing to the north in relation to the highway at the driveway intersection.
- P. Roadway Sight Distance (LT): Standing 10 feet back from edge of existing pavement and with eye height at 3.50 feet above the proposed access grade, measure distance that a vehicle at 3.50 feet above the pavement approaching from the left can be seen. (Optional)
- Q. Roadway Sight Distance (RT): Perform the same measurement as in "P," but for a vehicle approaching from the right. (Optional)
- R. Driveway Radius (LT): Identify proposed left radius consistent with Department Regulation 441.9.
- S. Driveway Radius (RT): Same as in "R," but to the right. Both the left and right radius will normally be the same.
- T. Driveway Width: Identify proposed width of driveway consistent with Department Regulation 441.9.
- U. By: Applicant's signature is required.
- V. Date: Enter date application is executed by applicant.
- W. Email: Enter your email address.

RESIDENTIAL OR OTHER DRIVEWAY		APPL. NO. _____	
A. ADDRESS _____		LOCATION OF PROPOSED DRIVEWAY	
B. PHONE _____		County _____	
C. CHECK NO. _____		Municipality _____	
D. DATE WORK SCHEDULED TO BEGIN _____		Route No. _____	
E. DATE WORK SCHEDULED TO BE COMPLETED _____		Name of Nearest Intersection _____	
APPLICATION IS MADE TO: <input type="checkbox"/> CONSTRUCT A NEW DRIVEWAY <input type="checkbox"/> ALTER AN EXISTING DRIVEWAY		Distance to Nearest Intersection in Feet _____	
DATE WORK SCHEDULED TO BEGIN _____		*If a valid email address is provided, the driveway permit will be sent via email; otherwise it will be sent via standard US mail.	
DATE WORK SCHEDULED TO BE COMPLETED _____			



Is any portion of the property reserved for a person with a disability or a severely disabled veteran? Yes No
 1.091 and subject to all the conditions, restrictions and regulations prescribed by the Pennsylvania Department of Transportation and on the issued Permit, Form M-950A

The applicant certifies that all statements contained herein are true and correct

By X _____ DATE _____

Visit our website at: www.dot.state.pa.us

PURPOSE

General Rule: It is in the public interest to regulate the location, design, construction, maintenance, and drainage of access driveways and other property within State highway right-of-way for the purpose of security, economy of maintenance, preservation of proper drainage, and safe and reasonable access.

Other Requirements: Issuance of a permit under these regulations does not relieve the permittee from any additional responsibility to secure other Federal, state, or local approvals or permits as may be required by law.

PERMIT APPLICATION PROCEDURE

General Rule: No driveway or drainage facility or structure shall be constructed or altered within State highway right-of-way and no drainage facility of the Department shall be altered or connected onto without first obtaining a permit from the Department. A permit is not normally required for maintenance.

Who May Execute Applications: Permit applications shall be submitted in the name of and executed by the owner of the property or to an individual with an acceptable equitable interest in the property.

Where to Submit Applications - Permit applications shall be submitted to either the District or County Office having jurisdiction over the county in which the proposed work will be performed. (See page 3)