

**Renovo Borough Council**  
**128 5<sup>th</sup> Street, Renovo, PA 17764**  
**December 8, 2021**

The monthly meeting of the Renovo Borough Council was held on this date starting at 6:00 pm in Council Chambers, 128 5<sup>th</sup> Street, Renovo, PA. The meeting was called to order by Council President Ann Tarantella with the Pledge of Allegiance to our Flag. The following Council Members were present; Rhonda Balchun, David Knauff, William Fornwalt III, and John Simon (arrived at 6:59). Also in attendance was Secretary/Treasurer Marsha Davis (left meeting 6:15-6:58).

Absent: Patricia Rauch, Kristy Serafini-Brooks, Mayor Thomas Tarantella

**PREVIOUS MINUTES**

**A motion was made by R. Balchun and seconded by W. Fornwalt III to accept the minutes as written for the November 10, 2021 regular meeting. A voice vote was taken, motion passed unanimously.**

**BILLS**

Administration-\$4398.89/Building-\$12,580.92/Fire-\$0/Parks-\$286.51/Police-\$9732.37/  
Streets-\$5033.60.

**A motion was made D. Knauff and seconded by W. Fornwalt III to pay the bills presented if the money is available. A voice vote was taken, motion passed unanimously.**

**GALLERY**

Gene Bruno, who won the 2021 election for Renovo Borough Mayor, reported to Council that he is sworn in and will be at the reorganization meeting on January 3, 2022.

Secretary M. Davis left at this time.

**CORRESPONDENCE**

Stuart Hall sent Council a copy of the Petition of the Clinton County Tax Claim Bureaus for a Rule to Distribute Proceeds of the June, 2021 Repository sale. The hearing is scheduled for November 30, 2021 at 9:30 am.

Code Inspections, Inc. sent notice to Council that they will be terminating services with Renovo Borough. The last day of service will be on Monday, January 17, 2022.

The Clinton County Commissioners sent Council the 2020 Payment in Lieu of Taxes from the Clinton County Housing Authority in the amount of \$2056.97.

Comcast sent Council information concerning price changes and channel additions.

The Clinton County Conservation District notified Council that their grant application was not selected for funding for this year. The district noted that the project is a very high priority but needs significant engineering and permitting assistance.

The Renovo Borough Water Authority sent Council the minutes from the October 19, 2021 meeting.

The WCCMA sent Council the minutes from the November 3 and November 17, 2021 meetings.

**MAYORS REPORT**

Nothing to report.

**COMMITTEE REPORTS**

Administration-R. Balchun read the current bank balances in the borough's accounts.

General Fund Checking- **\$36,651.03** (after payment of the bills)

General Fund Street Maintenance Saving- **\$6307.83** (.11 int)

Highway Aid Checking- **\$3747.47**

Highway Aid Savings- **\$54,879.57** (\$1.95 int)

Retirement Fund- **\$4721.19**

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PennDOT Projects Account-\$**50.39**  
ARPA Covid Relief Grant-\$**63,066.76** (\$1.04 int)  
November Real Estate Tax-\$**0**  
November Earned Income Tax-\$**1903.93**

R. Balchun reported that the 2022 budget is complete and adopted. She cautioned Council to watch spending due to no new tax money coming in until March and April of 2022.

Police/Fire Committee-President Tarantella noted an Executive will be held concerning police applications.

Building Committee/Health & Sanitation-W. Fornwalt reported to Council that he met with Hoy Inspections concerning taking over for Code Inspections Inc. Hoy Inspections can do residential inspections and permits but will not be able to do commercial inspections and permits.

Streets/Park Committee- D. Knauff reported that the dump part of the truck was not working properly due to the pins not aligning and it had to be welded and repaired.

Ordinance Committee- Nothing to report.

Grants Committee-Nothing to report.

**WATER AUTHORITY BUSINESS**

The Water Authority applied for a grant for new water lines on 12<sup>th</sup> Street.

**UNFINISHED BUSINESS**

K & L has completed \$5956.96 in repairs to the 2004 Chevy truck. After completing these repairs, it was found that the truck needs an additional \$5592.78 in repairs to bring it to working condition. Council discussed this cost versus purchasing a new one.

**A motion was made by R. Balchun and seconded by D. Knauff for K & L to complete the repairs necessary to fix the 2004 Chevy truck. A voice vote was taken, motion passed unanimously.**

Council discussed purchasing a new ice skate liner and having the Streets Department install it at the 16<sup>th</sup> Street Park.

**A motion was made by D. Knauff and seconded by W. Fornwalt III to purchase the new ice-skating rink liner and install it at the 16<sup>th</sup> Street Park. A voice vote was taken, motion passed unanimously.**

Council discussed appraisals for borough owned property to put out to bid. It was the consensus of Council to hold off on the appraisals at this time.

Council discussed the Dirt & Gravel grant application for the Brewery Run Stream Bank stabilization. They will need to research this property further to see who actually owns the stream bank before they decide to put any engineering costs into this project.

**NEW BUSINESS**

**A motion was made by R. Balchun and seconded by W. Fornwalt III to sign the contracted police services agreement with Chapman Township for \$28,000 for 2022. A voice vote was taken, motion passed unanimously.**

**A motion was made by D. Knauff and seconded by W. Fornwalt III to reduce hours for Leon Tarr for the winter season to eight (8) hours per month effective January 1, 2022 until April 4, 2022 but he may be called in for inclement weather or any other borough need. A voice vote was taken, motion passed unanimously.**

**A motion was made by W. Fornwalt III and seconded by R. Balchun to appoint Baker-Tilly as the auditor for the 2021 borough accounts. A voice vote was taken, motion passed unanimously.**

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**A motion was made by D. Knauff and seconded by R. Balchun to advertise the regular Council meetings for the second Wednesdays of the month at 6:00 pm for 2022. A voice vote was taken, motion passed unanimously.**

**A motion was made by W. Fornwalt III and seconded by D. Knauff to advertise for a part-time assistant secretary/treasurer at \$15 an hour up to 10 hours a week. A voice vote was taken, motion passed unanimously.**

Secretary M. Davis (6:58) and Councilman J. Simon (6:59) arrived at this time.

Council discussed Hoy Inspections taking over for Code Inspections Inc. in January.

**A motion was made by W. Fornwalt III and seconded by R. Balchun to use Hoy Inspections for residential permits and inspections beginning January 1, 2022. A voice vote was taken, motion passed unanimously.**

**Council went into Executive Session at 7:08 for personnel and legal issues.**

**Executive Session ended at 8:57.**

**A motion was made by W. Fornwalt III and seconded by R. Balchun to have Solicitor Stuart Hall send a letter to Bassett Engineering requesting CAD files for the Ontario Avenue Reconstruction. A voice vote was taken, motion passed unanimously.**

**A motion was made by R. Balchun and seconded by J. Simon to hire Victor Foley as a full-time police officer at \$25 an hour as of February 1, 2022 pending benefit agreements with the borough. A voice vote was taken, motion passed unanimously.**

**A motion was made by R. Balchun and seconded by W. Fornwalt III to hire Gage Fischer as a part-time police officer at \$20 an hour up to 20 hours a week as soon as his schedule allows. A voice vote was taken, motion passed unanimously.**

**A motion was made by R. Balchun and seconded by W. Fornwalt III to send a support letter to Renovo Borough Water Authority for their St. Clair water line replacement grant application. A voice vote was taken, motion passed unanimously.**

**A motion was made by R. Balchun and seconded by W. Fornwalt III to adjourn the meeting at 9:16 pm. A voice vote was taken, motion passed unanimously.**

ATTEST: Marsha Davis, Secretary/Treasurer  
Renovo Borough Council