

Renovo Borough Council
128 5th Street, Renovo, PA 17764
October 15, 2025

The monthly meeting of the Renovo Borough Council was held on this date starting at 6:00 pm in Council Chambers, 128 5th Street, Renovo, PA. The meeting was called to order by Council President Ann Tarantella with the Pledge of Allegiance to our Flag. The following Council Members were present; Rhonda Balchun, Michael Kelley, David Knauff, and Patricia Rauch. Also in attendance, Mayor Gene Bruno, Secretary/Treasurer Mary Kramer and Assistant Secretary/Treasurer Marsha Davis.
Absent: Kristy Serafini-Brooks and John Simon

PREVIOUS MINUTES

A motion was made by P. Rauch and seconded by M. Kelley to accept the minutes as written for the September 10, 2025 regular meeting. A voice vote was taken, the motion passed unanimously.

BILLS

Administration-\$4408.06 /Building-\$706.8 /Fire-\$0/Parks-\$463.27/Police-\$2184.07/ Streets-\$4172.46

A motion was made by D. Knauff and seconded by R. Balchun to pay the bills presented if the money is available. A voice vote was taken, the motion passed unanimously.

GALLERY

Kyle Stewart and Butch Knauff representing the WCCMA were in attendance to answer any questions concerning the Amendment of Articles of Incorporation of the WCCMA.

MONTHLY CORRESPONDENCE

Code Assessment Professionals provided Council with the code violations and permit activity for September.

The Renovo Police Department provided Council with the police report for the month of September.

The Clinton County Planning Department provided Council with a monthly staff report of activities in the Department.

Gwin, Dobson and Foreman Engineers sent Council notification of the Western Clinton County Municipal Authority's intent to submit an application to the Pennsylvania Department of Environmental Protection for Renovo Wastewater Treatment System Upgrades and Additions.

The Central Mountain ATV Association, Inc. asked Council for support in utilizing borough roads for the 16th annual Cruise for a Cure Fundraiser to be held on June 13th, 2026.

The Pennsylvania Department of Labor and Industry performed an audit on June 25, 2025 to determine if adequate administration of the accessibility requirements is occurring in Renovo Borough. Based on information provided by Building Code Official, Joe Lyons, there have been no new completed commercial building projects with accessibility features since the last audit on July 29, 2020.

Solicitor Stuart Hall sent Council correspondence concerning the tax sale on September 29, 2025. Council had authorized Solicitor Hall to bid on C-14-0014 that was up for tax sale up to the amount of \$1500. However, at the time of the tax sale the upset price went to \$2751.78 so he did not bid on the property.

Clinton County invites Council to take part in a community art project to celebrate America's 250th Anniversary.

Pirma reviewed Renovo Borough's Liability and Property loss controls on 9/3/2025. After discussion with employees and physical survey of the facilities no new recommendations were made

The Clinton Tax Collection Committee sent Council the Agenda for the September 29, 2025 meeting and the minutes from the June 30, 2025 meeting.

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The Renovo Borough Water Authority sent Council the minutes from their August 19, 2025 meeting.

The Western Clinton County Municipal Authority sent Council the minutes from their September 3, 2025 and September 17, 2025 meetings.

MAYORS REPORT

Nothing to report.

COMMITTEE REPORTS

Administration-Financials of the borough's accounts were provided to Council

Police/Fire Committee – Nothing to report.

Building Committee/Health & Sanitation- Nothing to report.

Streets/Park Committee –Nothing to report.

Ordinance Committee- Nothing to report.

Grants Committee- Nothing to report.

WATER AUTHORITY BUSINESS

Nothing to report.

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by R. Balchun and seconded by D. Knauff to approve the application for Amendment of Articles of Incorporation for the WCCMA. A voice vote was taken; motion passed unanimously.

Council discussed the proposed Rental Ordinance that was provided to them by Solicitor Stuart Hall. Council tabled advertising for adoption until they have more time to review it.

A motion was made by D. Knauff and seconded by R. Balchun to submit a Clinton County Community Foundation grant for playground equipment parts that need replacing at the 9th Street Park. A voice vote was taken; motion passed unanimously.

A motion was made by P. Rauch and seconded by M. Kelley to lay off part-time seasonal worker Leon Tarr on October 29, 2025 with call back for inclement weather or any other borough need. A voice vote was taken; motion passed unanimously.

A motion was made by P. Rauch and seconded by R. Balchun to provide a letter of support to the Central Mountain ATV Association for the 16th annual Cruise for a Cure with permission to utilize borough roads for this event. A voice vote was taken; motion passed unanimously.

A motion was made by M. Kelley and seconded by R. Balchun to approve a handicap space for Merry Ann Olshefskie at 128 7th Street. A voice vote was taken; motion passed unanimously.

A motion was made by P. Rauch and seconded by D. Knauff to allow Heritage Park to close 5th to 6th Street on Erie Avenue on October 31, 2025 from 5 pm to 9 pm for the annual Haunted House and Halloween event. A voice vote was taken; motion passed unanimously.

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A motion was made by R. Balchun and seconded by M. Kelley to add Secretary/Treasurer, Mary Kramer to the borough's banking accounts. A voice vote was taken; motion passed unanimously.

A motion was made by R. Balchun and seconded by P. Rauch to approve Zander Shearer as a youth intern for the Streets & Parks department to be paid from CareerLink funding. A voice vote was taken; motion passed unanimously.

Council discussed the sale of two properties they own in the borough. They are still waiting for the appraisals until they can put them out to bid.

Executive Session: None

A motion was made by D. Knauff and seconded by R. Balchun to adjourn the meeting at 6:32 pm. A voice vote was taken; motion passed unanimously.

ATTEST: Marsha Davis
Assistant Secretary/Treasurer Renovo Borough Council