

Renovo Borough Council
128 5th Street, Renovo, PA 17764
November 12, 2025

The monthly meeting of the Renovo Borough Council was held on this date starting at 6:00 pm in Council Chambers, 128 5th Street, Renovo, PA. The meeting was called to order by Council President Ann Tarantella with the Pledge of Allegiance to our Flag and a moment of silence honoring past Council President George Simon. The following Council Members were present; Rhonda Balchun, Michael Kelley, David Knauff, Patricia Rauch, Kristy Sarafini-Brooks, and John Simon. Also in attendance, Mayor Gene Bruno, Secretary/Treasurer Mary Kramer and Assistant Secretary/Treasurer Marsha Davis.

PREVIOUS MINUTES

A motion was made by P. Rauch and seconded by M. Kelley to accept the minutes as written for the October 15, 2025 regular meeting. A voice vote was taken, the motion passed unanimously.

BILLS

Administration-\$4408.06 /Building-\$706.8 /Fire-\$0/Parks-\$463.27/Police-\$2184.07/ Streets-\$4172.46

A motion was made by K. Serafini-Brooks and seconded by R. Balchun to pay the bills presented if the money is available. A voice vote was taken, the motion passed unanimously.

GALLERY

Corey Aungst
David Walker

MONTHLY CORRESPONDENCE

Deborah Pedokus, Renovo Borough Tax Collector, provided Council with a tax collector's report for July through October.

Code Assessment Professionals provided Council with the code violations and permit activity for October.

The Renovo Police Department provided Council with the police report for the month of October.

The Clinton County Planning Department provided Council with a monthly staff report of activities in the Department.

Seda-Cog and the Clinton County Commissioners informed Council that their submitted project for the 2025 Community Development Block Grant funds was not chosen for funding. The project is eligible for CDBG funding and may be considered for future allocations.

The Centre County Mosquito Disease Control informed Council that there was one site test positive for West Nile Virus in one municipality in Clinton County that was in Pine Creek Township.

The Clinton Tax Collection Committee sent Council the Agenda for the October 29, 2025 meeting and the minutes from the September 29, 2025 meeting. The Committee also sent the tax collection Agreement with Berkheimer to collect Earned Income Tax.

The WCCMA sent correspondence to Council regarding current liens on the properties at 14th Street.

Council received a resignation letter from Officer James Knarr effective immediately.

The Renovo Borough Water Authority sent Council the minutes from their September 16, 2025 meeting.

The Western Clinton County Municipal Authority sent Council the minutes from their October 1, 2025 and October 15, 2025 meetings.

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MAYORS REPORT

Nothing to report.

COMMITTEE REPORTS

Administration-Financials of the borough's accounts were provided to Council. R. Balchun discussed the budget process and the need to increase taxes to meet the many expenses that have gone up over the years. The last increase was in 2020.

Police/Fire Committee – Nothing to report.

Building Committee/Health & Sanitation- Nothing to report.

Streets/Park Committee –Grant to be turned in applying for the repairing of playground equipment

Ordinance Committee- Nothing to report.

Grants Committee- Nothing to report.

WATER AUTHORITY BUSINESS

The water permits changed over to the WCCMA in preparation for the merger.

UNFINISHED BUSINESS

Rental Property Inspections ordinance- **A motion was made by K. Serafini-Brooks and seconded by R. Balchun to advertise the rental property inspection ordinance. A voice vote was taken; the motion passed unanimously.**

NEW BUSINESS

A Motion was made by R. Balchun and seconded by J. Simon to approve Resolution 17-2025 authorizing Mary Kramer to make requests upon and receive any and all tax information and records from Berkheimer. A voice vote was taken; the motion passed unanimously.

A Motion was made by J. Simon and seconded by K. Serafini-Brooks to approve the proposal of \$154,500 for design, permitting and bid documents from PennCore Consulting for the DCNR Memorial Park Project as recommended by Clinton County Planning to be paid from DCNR grant funding. A voice vote was taken; the motion passed unanimously.

A Motion was made by M. Kelley and seconded by P. Rauch to approve a handicap parking space at 142 11th Street for Wayne Short. A voice vote was taken; the motion passed unanimously.

A Motion was made by R. Balchun and seconded by P. Rauch to table Clinton County Resolution 22-2025, approval of bids for repository property located at 133 14th street also known as, Control No. 31-16095, and 139 14th Street also known as, Control No. 31-16097 until next month. A voice vote was taken; the motion passed unanimously.

A Motion was made by K. Serafini-Brooks and seconded by M. Kelley to put 350 Erie Avenue and 149 4th Street Properties out to bid with a minimum of \$1,500 per property. A voice vote was taken; the motion passed unanimously.

A Motion was made by D. Knauff and seconded by R. Balchun to advertise the 2026 proposed Budget. A voice vote was taken; the motion passed unanimously.

A Motion was made by R. Balchun and seconded by K. Serafini-Brooks to advertise the 2026 Tax Ordinance. A voice vote was taken; the motion passed unanimously.

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A Motion was made by K. Serafini-Brooks and seconded by J. Simon to renew PIRMA property/liability insurance at a cost of \$26,656 to be paid in two installments. A voice vote was taken; the motion passed unanimously.

A Motion was made by K. Serafini-Brooks and seconded by M. Kelley to renew the Workers Compensation with Amtrust at a cost of \$19,207. A voice vote was taken; the motion passed unanimously.

A Motion was made by D. Knauff and seconded by R. Balchun to transfer \$13,100.68 from the Street Maintenance savings to cover PEMA/FEMA grant expenses to be reimbursed by grant funding. A voice vote was taken; the motion passed unanimously.

A Motion was made by K. Serafini-Brooks and seconded by J. Simon to transfer up to \$10,000 from the Street Maintenance savings to cover any expenses until the end of December due to less tax revenue received by the borough if needed. A voice vote was taken; the motion passed unanimously.

Executive Session: Council went into executive session at 6:55 for personnel issues, executive session ended at 7:36 pm.

A motion was made by R. Balchun and seconded by P. Rauch to amend the agenda to accept the resignation of officer Knarr effective immediately. A voice vote was taken; the motion passed unanimously.

A motion was made by R. Balchun and seconded by P. Rauch to accept the resignation of officer Knarr effective immediately. A voice vote was taken; the motion passed unanimously.

A motion was made by K Serafini Brooks and seconded by P. Rauch to Amend the Agenda to motion to advertise for a part time Police officer. A voice vote was taken; the motion passed unanimously.

A motion by K. Serafini-Brooks and second by R. Balchun to advertise for a part time police officer up to 35 hours a week with a salary between \$25-\$28 an hour. A council roll call vote was taken with (6) yes votes and (1) no vote from P. Rauch. Motion passed.

A motion was made by J. Simon and second by R. Balchun to lay off C. Goodling effective November 17, 2025 to be on call if needed. A voice vote was taken; the motion passed unanimously.

A motion was made by S. Brooks and second by R. Balchun to cut off 5-10 hours a week from V. Tarantella hours from November 17, 2025 – April 1, 2026. A voice vote was taken; the motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by R. Balchun to adjourn the meeting at 7:52 pm. A voice vote was taken; motion passed unanimously.

ATTEST: Mary Kramer
Secretary/Treasurer Renovo Borough Council