

Renovo Borough Council
128 5th Street, Renovo, PA 17764
June 11, 2025

The monthly meeting of the Renovo Borough Council was held on this date starting at 6:00 pm in Council Chambers, 128 5th Street, Renovo, PA. The meeting was called to order by Council President Ann Tarantella with the Pledge of Allegiance to our Flag. The following Council Members were present; Rhonda Balchun, Michael Kelley, David Knauff, Patricia Rauch (arrived at 6:14 pm), Kristy Serafini-Brooks and John Simon. Also in attendance, Assistant Secretary/Treasurer Marsha Davis.
Absent: Mayor Gene Bruno

PREVIOUS MINUTES

A motion was made by R. Balchun and seconded by M. Kelley to accept the minutes as written for the May 14, 2025, regular meeting. A voice vote was taken, the motion passed unanimously.

BILLS

Administration-\$7473.34 /Building-\$632.36 /Fire-\$0/Parks-\$411.74/Police-\$2971.16/ Streets-\$4104.79

A motion was made by J. Simon and seconded by D. Knauff to pay the bills presented if the money is available. A voice vote was taken, the motion passed unanimously.

GALLERY

Bernard West held a block party on 3rd Street last year for the residents of Renovo Borough and it was a success. Mr. West would like to hold another block party on 3rd Street on Saturday, July 19 from 2:00 pm through 6:00 pm. He is requesting permission from Council to block the street on this date as well as utilize borough garbage cans. Everything will be free including food, games, music and prizes.

A motion was made by R. Balchun and seconded by M. Kelley to close off 3rd Street on July 19 from 2:00 pm to 6:00 pm for a block party. A voice vote was taken, motion passed unanimously.

P. Rauch arrived at this time.

Richard Perry informed Council that they are putting in a pizza shop and ice cream parlor on the corner of 8th and Huron Avenue. He would like to put in at least 3 (three) "15-minute" parking signs for customers. Chief Drollinger will measure and let him know how many they can put on that street. Mr. Perry also informed Council that they put in a repository bid for the property beside the pizza shop with hopes of demolishing the building for additional parking.

A motion was made by R. Balchun and seconded by J. Simon to approve up to 3 (three) 15-minute parking spaces for the pizza and ice cream shop on the corner of 8th Street. A voice vote was taken, motion passed unanimously.

MONTHLY CORRESPONDENCE

The Pennsylvania Department of Transportation sent Council a reminder that yearly maintenance is required on all Pennsylvania traffic signals.

St. Joseph Catholic Church asked Council for permission to close Larch Street for the Annual Parish Festival to be held from Monday, June 16 through Wednesday, June 18, 2025.

Keystone Central School District sent Council a mutual agreement for the Summer Park Program at the 16th Street Park to run from June 23 to August 8, 2025 between the hours of 9:30 am and 12:00 pm. Cheyenne Casper and Eva Sockman will be the park instructors.

Code Assessment Professionals provided Council with the code violations and permit activity for May.

The Renovo Police Department provided Council with the police report for the month of May.

The Clinton County Planning Department provided Council with a monthly staff report of activities in the Department.

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The Renovo Borough Water Authority sent Council the minutes from their April 15, 2025 meeting.

The Western Clinton County Municipal Authority sent Council the minutes from their May 7, 2025 and May 21, 2025 meetings.

MAYORS REPORT-Nothing to report.

COMMITTEE REPORTS

Administration-R. Balchun read the account balances. She stated the Committee met to go over applications for Secretary/Treasurer and will be setting up interviews.

Police/Fire Committee – Chief Drollinger presented the updated Police Policy and Procedure manual for adoption, a Resolution adopting police powers of arrest and an updated Chief of Police Agreement.

Chief Drollinger informed Council that USDA will not be funding the grant for a new police car this year.

Building Committee/Health & Sanitation- A report was provided by Code Assessment Professionals.

Streets/Park Committee –Council discussed the water drainage issue on Woodland Avenue. Code Assessments have been contacted to look at the situation. The secretary will also contact Daren Stover to have him make any recommendations to rectify the drainage.

Ordinance Committee- Nothing to report.

Grants Committee- Nothing to report.

WATER AUTHORITY BUSINESS- The merger of the Water Authority with the WCCMA is still ongoing and should take effect by the end of the year.

UNFINISHED BUSINESS-None

NEW BUSINESS

A motion was made by R. Balchun and seconded by K. Serafini-Brooks to adopt the Police Policy and Procedure Manual as presented by Chief Drollinger. A voice vote was taken; motion passed unanimously.

A motion was made by R. Balchun and seconded by D. Knauff to adopt Resolution 9-2025 that grants the borough police power of arrest without warrant under certain circumstances as required under Title 42. A voice vote was taken; motion passed unanimously.

A motion was made by D. Knauff and seconded by R. Balchun to adopt Resolution 10-2025 supporting the Pennsylvania commission for the United States Semiquincentennial (America250PA). A voice vote was taken; motion passed unanimously.

A motion was made by P. Rauch and seconded by J. Simon to approve the request by the Church of Saint Joseph to close Larch Street from June 16 to June 18, 2025 for the Annual Parish Festival. A voice vote was taken; motion passed unanimously.

A motion was made by J. Simon and seconded by P. Rauch to accept the mutual agreement with Keystone Central School District regarding the use of the 16th Street Park for the summer park program from June 23, 2025 to August 8, 2025 with park supervisors Cheyenne Casper and Eva Sockman. A voice vote was taken; motion passed unanimously.

Council requested more information from Seda-Cog regarding the Community Rating System Agreement. They will consider the agreement after further information is provided.

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Dave Knauff and John Simon agreed to meet with County Planner Steve Gibson and others for the Memorial Park ATV Campground project as representatives for the borough.

Executive Session: Council went into Executive Session at 7:01 to discuss the Chief of Police Agreement and personnel issues. Executive Session ended at 7:45.

A motion was made by P. Rauch and seconded by J. Simon to table the Chief of Police Agreement to have time to review more thoroughly. A voice vote was taken, motion passed unanimously.

Council expressed appreciation to Assistant Secretary M. Davis for helping out and to be willing to train the new Secretary/Treasurer when a replacement is found.

A motion was made by R. Balchun and seconded by D. Knauff to increase the pay of Assistant Secretary/Treasurer M. Davis by \$2.00 an hour effective immediately. A voice vote was taken, motion passed unanimously.

A motion was made by M. Kelley and seconded by D. Knauff to adjourn the meeting at 7:50 PM. A voice vote was taken; motion passed unanimously.

ATTEST: Marsha Davis
Assistant Secretary/Treasurer Renovo Borough Council