

Renovo Borough Council  
128 5<sup>th</sup> Street, Renovo, PA 17764  
January 5, 2025

### **Swearing in of Council**

All Present council members and Mayor turned in their swearing paperwork prior to the meeting.

### **Call to Order (The Honorable Mayor Lynn)**

Mayor Lynn called the meeting to order at 6:06 pm.

### **Pledge of Allegiance**

**Roll Call of Board Members:** Corey Aungst, David Knauff, Kristy Serafini-Brooks, John Simon , David Walker, and Mayor Justin Lynn were all present. Tracy Bruno, Michael Kelley were absent.

### **Nomination and Election of President**

A nomination was made by K. Serafini-Brooks to nominate John Simon as Renovo Borough President.

No other nominations were made.

**A motion was made by C. Aungst and seconded by K. Serafini-Brooks to elect J. Simon as borough Council president. A voice vote was taken, motion passed unanimously.**

### **Nomination and Election of Vice President**

A nomination was made by K. Serafini-Brooks to nominate C. Aungst as Vice President.

A nomination was made by D. Walker to nominate D. Knauff as Vice-President.

**A motion was made by K. Serafini-Brooks and seconded by C. Aungst to elect C. Aungst as Vice President. A roll call vote was taken with two (2 )yes votes from C. Aungst and K. Serafini-Brooks and three (3) no votes from D. Knauff, D. Walker and J. Simon. Motion failed.**

**A motion was made by D. Walker and Seconded by C. Aungst to elect David Knauff as Vice President. A roll call was taken with five (5) yes votes, motion passed unanimously.**

### **Nomination and Election of President Pro Tem**

A nomination was made C. Aungst to nominate K. Serafini-Brooks as President Pro Tem.

No other nominations were made.

**A motion was made by D. Knauff and seconded by D. Walker to elect K. Serafini-Brooks as President Pro Tem. A voice vote was taken, motion passed unanimously.**

### **Appointment of Vacancy Board Chair**

**A motion was made by D. Knauff and seconded by K. Serafini-Brooks to appoint Patti Rauch as Vacancy Board Chair. A voice vote was taken, motion passed unanimously.**

### **Other Appointments**

**A motion was made by D. Knauff was made and seconded by K. Serafini-Brooks to appoint Mary Kramer as Secretary/Treasurer (Resolution 1-2026). A voice vote was taken, motion passed unanimously.**

**A motion was made by D. Walker and seconded by D. Knauff to appoint Marsha Davis as Assistant Secretary/Treasurer (Resolution 2-2026). A voice vote was taken, motion passed unanimously.**

**A motion was made by C. Aungst and seconded by K. Serafini-Brooks to appoint Stuart Hall as Borough Solicitor. A voice vote was taken, motion passed unanimously.**

**A motion was made by D. Knauff and seconded by K. Serafini-Brooks to appoint PennCore Consulting as the borough Engineer. A voice vote was taken, motion passed unanimously.**

**A motion was made by K. Serafini-Brooks and seconded by C. Aungst to appoint Code Assessment Professionals as Building & Zoning Code Officer and Floodplain Administrator. A voice vote was taken, motion passed unanimously.**

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A motion was made by D. Walker and seconded by D. Knauff to appoint Eric Williamson as Sewage Enforcement Officer (SEO) and Jeff & Sean Kreger as Alternate SEOs. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by D. Knauff to appoint First Commonwealth Bank as the bank depository for Renovo Borough. A voice vote was taken, motion passed unanimously.

A motion was made by C. Aungst and seconded by D. Walker to adopt Resolution 5-2026 to appoint Rhonda Balchun to a three (3) year term to the Zoning Hearing Board beginning 1/5/2026 to 12/31/2028. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-brooks and seconded by C. Aungst to adopt Resolution 6-2026 to appoint Paul Balchin to a three (3) year term to the Quality-of-Life Hearing Board beginning 1/5/2026 to 12/31/2028 and to appoint Gregory Scere to a two (2) year term as an alternate to the Quality-of Life Hearing Board beginning 1/5/2026 to 12/31/2028. A voice vote was taken, motion passed unanimously.

A motion was made by D. Walker and seconded by K. Serafini-Brooks to adopt Resolution 7-2026 to appoint Eric Fletcher to a three (3) year term to the UCC and IPMC Board of Appeals beginning 1/5/2026 to 12/31/2028 and to appoint Devin Demarte to a two (2) year term as an alternate to the UCC and IPMC Board of Appeals beginning 1/5/2026 to 12/31/2027. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by C. Aungst to appoint Mayor Justin Lynn to Council of Governments as a representative and D. Knauff as alternate representative. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by D. Walker to appoint C. Aungst as the Community Trade Association representative. A voice vote was taken, motion passed unanimously.

#### New Business

A motion was made by K. Serafini-Brooks and seconded by D. Walker to accept the resignation of Ann Simon from the Zoning Hearing Board effective immediately. A voice vote was taken, motion passed unanimously.

A motion was made by D. Knauff and seconded by D. Walker to adopt Resolution 9-2026 to appoint Ann Tarantella to fill the remaining term of Ann Simon's term to the Zoning Hearing Board to 12/31/27 due to the resignation of Ann Simon. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by D. Knauff to adopt Resolution 3-2026 waiving employee contributions to the police pension fund for 2026. A voice vote was taken, motion passed unanimously.

Resolution 4-2026 amending the Renovo Borough Fee Schedule for 2026 was tabled until the next regular meeting.

A motion was made by K. Serafini-Brooks and seconded by D. Knauff to adopt resolution 8-2026 to pay any insurance, utilities, credit cards, loan payments or bills prior to the monthly meeting with appropriate signatures to avoid late fees and penalties for the year 2026. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by D. Walker to add Council President J. Simon and Council Vice President D. Knauff to all borough bank accounts for check signing. A voice vote was taken, motion passed unanimously.

#### Adjournment

A motion was made by K. Serafini-Brooks and seconded by C. Aungst to adjourn the meeting at 6:34. A voice vote was taken, motion passed unanimously.

ATTEST: Mary Kramer  
Secretary/Treasurer Renovo Borough Council