

Renovo Borough Council
128 5th Street, Renovo, PA 17764
January 13, 2021

The monthly meeting of the Renovo Borough Council was held on this date starting at 6:00 pm in Council Chambers, 128 5th Street, Renovo, PA. The meeting was called to order by Council President Ann Tarantella with the Pledge of Allegiance to our Flag. The following Council Members were present; Rhonda Balchun (Zoom@6:10), Kristy Serafini-Brooks, William Fornwalt III, John Simon and Mayor Thomas Tarantella Jr. Also in attendance was Secretary/Treasurer Marsha Davis and Grants Advisor, Kari Kepler (Zoom).

Absent: David Knauff, Patricia Rauch

PREVIOUS MINUTES

A motion was made by W. Fornwalt III and seconded by K. Serafini-Brooks to accept the minutes as written for the December 9, 2020 regular meeting. A voice vote was taken, motion passed unanimously.

BILLS

Administration-\$2331.88/Building-\$790.59/Fire-\$0/Parks-\$242.80/Police-\$2595.73/
Streets-\$3219.18.

A motion was made by K. Serafini-Brooks and seconded by J. Simon to pay the bills presented if the money is available. A voice vote was taken, motion passed unanimously.

R. Balchun entered the meeting at this time via Zoom.

GALLERY

Empty

CORRESPONDENCE

Code Inspections, Inc. sent the November 2020 permit report with municipal fees of \$0.00.

The Pennsylvania Department of Transportation sent its proposal to perform bridge preservation work to the west end bridge on S. R. 120 in the 2022 construction season. They request this project be an agenda item at a regular meeting and forward any comments received concerning this project.

Jason Snyder, PE, Maintenance Engineer through the PennDOT Local Technical Assistance Program sent Council a Technical Assistance Memo for his review of the Brewery Run Road erosion and the Ontario Avenue water drainage issues from his October 22 and November 17, 2020 field visits.

PIRMA notified Council of amendments to liability and property coverage documents.

The Clinton County Treasurer's office sent Council a request to approve the Repository sale of 425 Ontario Avenue with a bid of \$500 from Sea Investments, LLC.

Baker-Tilly sent an engagement letter to Council for the 2020 audit.

The Renovo Borough Water Authority sent the minutes from the November 17, 2020 meeting.

The Western Clinton County Municipal Authority sent the minutes from the December 2 and December 14, 2020 meetings.

Renovo Borough Council
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MAYORS REPORT

Mayor Tarantella asked Council for a moment of silence in honor of former Mayor Donald Pagnotto who recently passed away.

COMMITTEE REPORTS

Administration Committee- President Tarantella read the current balance in the borough's accounts:

General Fund Checking- **\$108,120.28** (after payment of the bills)
General Fund Street Maintenance Saving- **\$6056.20** (.15 int)
Highway Aid Checking- **\$3676.96** (+5000 from savings less bills)
Highway Aid Savings- **\$45,851.12** (\$2.15 int less \$5000 to checking)
Retirement Fund- **\$269.23** (less \$2878.40 for 4th Qtr payment)
PennDOT Projects Account-**\$50.37**
DCNR Peer Grant-**\$2548.65** (\$.07 int)

December Real Estate Tax	\$	0
December Earned Income	\$	2959.15

Police/Fire Committee-Mayor Tarantella and the Police Committee called for an Executive Session at the end of the meeting.

Building Committee/Health & Sanitation-Nothing to Report.

Streets/Park Committee- Council would like to commend Streets Supervisor V. Tarantella for a great job plowing after the December snow storm.

Ordinance Committee-Nothing to report.

Grants Committee-K. Kepler reported that she has been in talks with Seda-Cog and DCED about grant opportunities concerning replacing the infrastructure and paving of St. Clair Avenue.

K. Kepler announced that the Tourism Grant will be opening soon.

WATER AUTHORITY BUSINESS

Water Authority Engineer Allen Uhler is working on the bid packet for the water line replacement on 4th and 9th Streets.

UNFINISHED BUSINESS

None

NEW BUSINESS

Council had no comments on the proposed bridge maintenance project by the Pennsylvania Department of Transportation in the 2022 construction season.

Council discussed the street opening fees for the 4th and 9th Street water line replacement for the Spring of 2021.

A motion was made by K. Serafini-Brooks and seconded by W. Fornwalt III to waive any street opening fees for the 4th and 9th Street water line replacements since the streets will be paved in the near future. A voice vote was taken, motion passed unanimously.

Renovo Borough Council
128 5th Street, Renovo, PA 17764
January 13, 2021

Council discussed the request from Jason Snyder, the Technical Advisor on the Ontario Avenue drainage issues, to send out surveys for written complaints to all residents who reside on Ontario Avenue where the sidewalks, curbing and pavement was replaced. Mr. Snyder would also like to set up a day to meet with the residents and discuss the surveys. Council set Saturday, January 23 from 10:00 am to 2:00 pm to have Mr. Snyder meet with residents and to go over the surveys. Saturday, January 30 was set as an alternative in case of snow.

Council received a request to set an Arbitration date concerning the Renovo Police Department Collective Bargaining Agreement. Council set Friday, March 19 at 10:00 as the Arbitration date.

A motion was made by R. Balchun and seconded by K. Serafini-Brooks to adopt Resolution 1-2021 waiving employee contributions to the police pension fund for 2021. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by J. Simon to adopt Resolution 2-2021 setting the Renovo Borough Fee Schedule for 2021. A voice vote was taken, motion passed unanimously.

A motion was made by R. Balchun and seconded by K. Serafini-Brooks to adopt Resolution 3-2021 to appoint Elizabeth Whitty to a three (3) year term to the Zoning Hearing Board and to appoint Judy Fornwalt as an alternate to a three (3) year term both to serve until the first regular meeting of Renovo Borough Council in 2024. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by J. Simon to adopt Resolution 4-2021 to appoint Kevin Dwyer to a three (3) year term to the Quality-of-Life Hearing Board and to appoint Gregory Scere as an alternate to a three (3) year term both to serve until the first regular meeting of Renovo Borough Council in 2024. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by W. Fornwalt III to adopt Resolution 5-2021 to appoint Larry Glenn to a three (3) year term to the UCC/IPMC Board of Appeals to serve until the first regular meeting of Renovo Borough Council in 2024 and to appoint Gregory Lucabauch as an alternate to a two (2) year term to the UCC/IPMC Board of Appeals to serve until the first regular meeting of Renovo Borough Council in 2023. A voice vote was taken, motion passed unanimously.

A motion was made by R. Balchun and seconded by J. Simon to appoint Roy Darrin to a five (5) year term to the Renovo Borough Water Authority to serve until the first regular meeting of Renovo Borough Council in 2026. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by R. Balchun to pay any insurance, utilities, credit cards or loan payments prior to the monthly meeting with appropriate signatures to avoid late fees and penalties for the year 2021. A voice vote was taken, motion passed unanimously.

A motion was made by W. Fornwalt III and seconded by J. Simon to sign the authorization for Nationwide to release \$3400 from the Renovo Borough Police Pension Plan for actuarial and consulting fees to Univest. A voice vote was taken, motion passed unanimously.

A motion was made by R. Balchun and seconded by J. Simon to approve the Repository sale of 425 Ontario Avenue with a bid of \$500 from Sea Investments, LLC. A voice vote was taken, motion passed unanimously.

Council discussed complaints from a resident who lives near the recycling bins in East Renovo. The resident is complaining of loud banging and headlights coming in his window all hours of the night. Council will try to come up with a solution and will revisit this issue at February's regular Council meeting.

**Renovo Borough Council
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Council went into Executive Session at 7:02 pm for personnel issues.

Executive Session ended at 7:44 pm.

K. Serafini-Brooks stated she will be in contact with Solicitor Stuart Hall in regards to preparing a one-year contract for the Chief of Police applicant. She recommends hiring the applicant contingent on the applicant agreeing to the one-year contract. This contract may be renewed at the end of the one-year period.

A motion was made by K. Serafini-Brooks and seconded by R. Balchun to hire Chief of Police applicant Richard Simpson at 20 hours a week at \$30 an hour contingent on his agreement to the one-year contract. A voice vote was taken, motion passed unanimously.

A motion was made by K. Serafini-Brooks and seconded by R. Balchun to adjourn the meeting at 7:52 pm. A voice vote was taken, motion passed unanimously.

ATTEST: Marsha Davis, Secretary/Treasurer
Renovo Borough Council