

**Renovo Borough Council**  
**128 5<sup>th</sup> Street, Renovo, PA 17764**  
**January 11, 2023**

The monthly meeting of the Renovo Borough Council was held on this date starting at 6:00 pm in Council Chambers, 128 5<sup>th</sup> Street, Renovo, PA. The meeting was called to order by Council President Ann Tarantella with the Pledge of Allegiance to our Flag. The following Council Members were present; R. Balchun, William Fornwalt III, David Knauff, Kristy Serafini-Brooks (arrived at 6:27) and John Simon. Also in attendance were Mayor Gene Bruno, Secretary/Treasurer Marsha Davis and Assistant Secretary/Treasurer Ashley Sporny.  
Absent: Patricia Rauch

**PREVIOUS MINUTES**

**A motion was made by R. Balchun and seconded by W. Fornwalt III to accept the minutes as written for the December 14, 2022 regular meeting. A voice vote was taken, motion passed unanimously.**

**BILLS**

Administration-\$2426.27/Building-\$1800.20/Fire-\$0/Parks-\$4008.57/Police-\$1998.54/  
Streets-\$4667.35.

**A motion was made by D. Knauff and seconded by t W. Fornwalt III to pay the bills presented if the money is available. A voice vote was taken, motion passed unanimously.**

**GALLERY**

Doug Byerly who is currently on Lock Haven City Council introduced himself to Council. He is planning on running for Clinton County Commissioner this election year. He is visiting several municipalities this Spring. Mr. Byerly stated that he understands the issues that municipalities face and wants to help municipalities function better.

Jim Risley of the Renovo Fire Department spoke to Council about the current EMS situation. He stated that there are not enough volunteers and he feels that municipalities need paid service to serve the community. He has talked to the Department of Community Development (DCED) about applying for a grant that could provide paid services through the rest of the year. Future years will need to be funded among the municipalities. To apply for this year's grant they need a municipality to host the grant and set up meetings with DCED and the other municipalities.

Jim Risley asked Council if they would be able to utilize the 14<sup>th</sup> Street row in the Spring to conduct ariel ladder training with their firetrucks. Council informed him that the borough doesn't own any homes on 14<sup>th</sup> Street and they should seek another location.

K. Serafini-Brooks arrived at this time. (6:27 pm)

Deb Pedokus, Renovo Borough Tax Collector, provided Council with end of the year taxes not paid. She then collected signatures from three (3) Council members for her end of the year report.

**MONTHLY CORRESPONDENCE**

Deb Pedokus provided Council with the final tax report for 2022.

Hoy Inspection Service LLC sent Council the monthly report for December 2022.

The Department of Transportation informed Council that the grant application they submitted for PennDOT TA Set-Aside funding for sidewalks and curbing was not funded.

Solicitor Stuart Hall provided Council with a copy of the petition for distribution of proceeds from the sale of repository properties along with Judge Salisbury's December 16, 2022 Order.

The Clinton County Commissioners informed Council that a public hearing will be held at 6:30 pm on January 19, 2023, concerning the revised Subdivision and Land Development Ordinance. An electronic copy was provided to Council, and this revised Ordinance also can be viewed at the Clinton County Planning Department.

Council was provided updates concerning EMS services. One proposal was from Goodwill Hose Company Ambulance Association in working with DCED with the cost being split between municipalities. The other

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proposal was from Timothy Reeves, CEO of Bucktail Medical Center with EMS services potentially beginning from the hospital in the Spring of 2023 with no cost to municipalities.

The Renovo Borough Water Authority sent Council the minutes from the November 22, 2022 meeting.

The WCCMA sent Council the minutes from the December 7 and December 21, 2022 meetings.

**MAYORS REPORT**

Mayor Bruno reviewed police reports that he received from Officer Drollinger. He stated that the department is still in need of a third officer. Officer Drollinger would like to place another ad on the police chiefs website.

The Mayor would like to get a bed or two for upstairs for when the police officers need to spend the night. There is only a cot up there right now which he is loaning them.

Mayor Bruno reported that the Shimp building is now in the process of going through the Magistrate and then the borough can board it up.

**COMMITTEE REPORTS**

Administration-R. Balchun went over the account balances with Council.

General Fund Checking- **\$37,824.24** (after payment of bills)  
General Fund Street Maintenance Saving- **\$24,251.26** (\$32.67 int)  
Highway Aid Checking- **\$4099.24**  
Highway Aid Savings- **\$57,091.52**(\$76.90 int)  
Retirement Fund- **\$1056.35** (199.72 dep – yearly retirement contributions)  
PennDOT Projects Account-**\$50.56** (.07 int)  
ARPA Covid Relief Grant-**\$126,546.29**(\$2.15 int)  
Trail Development Grant-**\$20,001.28** (.34 int)

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December Real Estate Tax-**\$0**  
December Earned Income Tax-**\$3185.78**  
December LST Tax-**\$1184.70**

Police/Fire Committee-Nothing to report.

Building Committee/Health & Sanitation-W. Fornwalt informed Council of a squatter in an uninhabitable building. The police are informed and are watching this building.

Streets/Park Committee- Nothing to report.

Ordinance Committee- Nothing to report.

Grants Committee-The PennDOT TA Set-Aside grant was not funded due to not having final engineering plans completed.

**WATER AUTHORITY BUSINESS**

President Tarantella reported that they are still waiting for the finalization for the merge of the South Renovo and Renovo water authorities. The 12<sup>th</sup> Street water lines will be replaced this year with CDBG grant funding and in house labor. The Renovo Borough will submit a CDBG grant application to have it repaved in 2024.

**UNFINISHED BUSINESS**

The Administration Committee will meet to go over the Policies and Procedures manual and make any appropriate recommendations for changes.

**NEW BUSINESS**

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**A motion was made by R. Balchun and seconded by K. Serafini-Brooks to adopt Resolution 1-2023 waiving employee contributions for the police pension fund for 2023. A voice vote was taken, motion passed unanimously.**

**A motion was made by K. Serafini-Brooks and seconded by D. Knauff to adopt Resolution 2-2023 to appoint Paul Balchun to a three (3) year term for the Quality-of-Life Hearing Board beginning 1/2/23 to 12/31/25. A voice vote was taken, motion passed unanimously with R. Balchun abstaining due to familial relation.**

**A motion was made by W. Fornwalt III and seconded by R. Balchun to adopt Resolution 3-2023 to appoint Ellen Anderson to a three (3) year term to the Zoning Hearing Board beginning 1/2/23 to 12/31/25. A voice vote was taken, motion passed unanimously.**

**A motion was made by K. Serafini-Brooks and seconded by D. Knauff to adopt Resolution 4-2023 to appoint Eric Fletcher to a three (3) year term to the UCC and IPMC Board of Appeals beginning 1/2/23 to 12/31/25 and to appoint Gregory Lucabaugh to a two (2) year term as an alternate to the UCC and IPMC Board of Appeals beginning 1/2/23 to 12/31/24. A voice vote was taken, motion passed unanimously.**

**A motion was made by D. Knauff and seconded by K. Serafini-Brooks to adopt Resolution 5-2023 to designate Teri L. Provost, Chief of Community Services Division, Seda-Cog, to execute for and in behalf of Renovo Borough all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program. A voice vote was taken, motion passed unanimously.**

**A motion was made by W. Fornwalt III and seconded by J. Simon to pay all insurance, utilities, credit cards, or loan payments prior to the monthly meeting with appropriate signatures to avoid late fee and penalties for the year 2023. A voice vote was taken, motion passed unanimously.**

**A motion was made by R. Balchun and seconded by J. Simon to sign the Baker-Tilly engagement letter for the audit of the 2022 books. A voice vote was taken, motion passed unanimously.**

**A motion was made by W. Fornwalt III and seconded by K. Serafini-Brooks to approve the quote of \$1085.41 for ammunition for the Renovo Police Department. A voice vote was taken, motion passed unanimously.**

**A motion was made by W. Fornwalt III and seconded by K. Serafini-Brooks to approve the quote of \$570.40 for repairs to the 2021 Ford Interceptor. A voice vote was taken, motion passed unanimously.**

**Council went into Executive Session at 6:59 for personnel issues.**

**Executive Session ended at 7:21 pm.**

**A motion was made by K. Serafini-Brooks and seconded by R. Balchun to make Officer Drollinger as Officer in Charge for the Renovo Police Department. A voice vote was taken, motion passed unanimously.**

**A motion was made by K. Serafini-Brooks and seconded by R. Balchun to adjourn the meeting at 7:22 pm. A voice vote was taken, motion passed unanimously.**

**ATTEST: Marsha Davis, Secretary/Treasurer**  
**Renovo Borough Council**