

**Renovo Borough Council**  
**128 5<sup>th</sup> Street, Renovo, PA 17764**  
**December 10, 2025**

The monthly meeting of the Renovo Borough Council was held on this date starting at 6:10 pm in Council Chambers, 128 5<sup>th</sup> Street, Renovo, PA. The meeting was called to order by Council President Ann Tarantella with the Pledge of Allegiance to our Flag. The following Council Members were present; Rhonda Balchun, David Knauff, Patricia Rauch, and John Simon. Secretary/Treasurer Mary Kramer and Assistant Secretary/Treasurer Marsha Davis.

Absent: Kristy Serafini-Brooks, Michael Kelley and Mayor Bruno

**PREVIOUS MINUTES**

**A motion was made by P. Rauch and seconded by J. Simon to accept the minutes as written for the November 12, 2025 regular meeting. A voice vote was taken; motion passed unanimously.**

**BILLS**

Administration-\$6333.19 /Building-\$888.84 /Fire-\$0/Parks-\$229.26/Police-\$3157.98/ Streets-\$4245.50

**A motion was made by R. Balchun and seconded by D. Knauff to pay the bills presented if the money is available. A voice vote was taken; motion passed unanimously.**

**GALLERY**

Matt Rodgers, Dave Walker, and Ted Hill were in attendance. Mr. Rodgers introduced himself as the new director of the EMS. Mr. Rodgers just wanted to address any rumors Council may have heard regarding the Ambulance services. He stated any rumors they are selling or losing any of their EMS vehicles is false. They have two that are in for repairs, one was because of hitting a deer. He is open to any questions Council may have. Due to an ongoing investigation President Tarantella invited them to speak in Executive Session.

**MONTHLY CORRESPONDENCE**

Code Assessment Professionals provided Council with the code violations and permit activity for November.

The Renovo Police Department provided Council with the police report for the month of November.

Don Houser, State Policy Director of BHE GT & S, reported that they have received a Certificate of Public Convenience and Necessity from the Federal Energy Regulatory Commission to construct, operate and maintain the Capital Area Project.

The Renovo Borough Water Authority sent Council the minutes from their October 18, 2025 meeting.

The Western Clinton County Municipal Authority sent Council the minutes from their November 5, 2025 and November 19, 2025 meetings.

**MAYORS REPORT**

Nothing to report.

**COMMITTEE REPORTS**

Administration- Nothing to report.

Police/Fire Committee – Nothing to report.

Building Committee/Health & Sanitation- Nothing to report.

Streets/Park Committee – Nothing to report.

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Ordinance Committee- Nothing to report.

Grants Committee- Nothing to report.

### **WATER AUTHORITY BUSINESS**

President Tarantella reported they are getting things together to move to the Sewage office for the merge of the offices. Things are running smoothly and will be completed by the end of the year.

### **UNFINISHED BUSINESS**

The purchase of Repository properties was tabled until the January meeting where Council hopes to have more information.

### **NEW BUSINESS**

Bid opening for 348 Erie Avenue.

President Tarantella opened the bid envelope. One bid was received by Lumberjack Lifestyles for a bid of \$3000.00.

**A motion was made by R. Balchun and seconded by J. Simon to accept the bid of \$3000 for 348 Erie Avenue. A voice vote was taken; motion passed unanimously.**

Bid opening for 149 4<sup>th</sup> Street.

President Tarantella opened the bid envelopes. One bid for \$2000 by Lumberjack Lifestyles and one bid for 1599.99 by C. Winkleman. Council would like to approve the bid to C. Winkleman on behalf of his father due to the damage to his property from the house demolition at 149 4<sup>th</sup> Street and the fact that F. Winkleman has been taking care of the property for four years by mowing the grass and removing snow from the sidewalks on the property.

**A motion was made by R. Balchun and seconded by D. Knauff to award the property to C. Winkleman contingent on the Solicitor's approval. A voice vote was taken; motion passed unanimously.**

(Subsequently the bid was withdrawn from Lumberjack Lifestyles for the property at 149 4<sup>th</sup> Street by the bidder.)

**A motion was made by R. Balchun and seconded by P. Rauch to adopt the 2026 proposed Budget. A voice vote was taken; motion passed unanimously.**

**A motion was made by J. Simon and seconded by R. Balchun to adopt Ordinance 820 fixing the tax rate for Real Estate Assessment Tax at 12.51 mills for 2026. A voice vote was taken; motion passed unanimously.**

**A motion was made by J. Simon and seconded by P. Rauch to adopt Ordinance 821 for a Rental Inspection Ordinance. A voice vote was taken; motion passed unanimously.**

**A motion was made by D. Knauff and seconded by R. Balchun to adopt Resolution 18-2025, Chapman Police Service Contract for 2026. A voice vote was taken; motion passed unanimously.**

**A motion was made by D. Knauff and seconded by R. Balchun to approve the Consulting Agreement with PennCore for the Memorial Park DCNR Grant. A voice vote was taken; motion passed unanimously.**

**A motion was made by P. Rauch and seconded by J. Simon to appoint Baker-Tilly as the auditor for the 2025 borough accounts. A voice vote was taken; motion passed unanimously.**

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**A motion was made by P. Rauch and seconded by D. Knauff to advertise the Reorganization meeting for January 5, 2026 at 6:00 pm. A voice vote was taken; motion passed unanimously.**

**A motion was made by R. Balchun and seconded by P. Rauch to advertise the regular Council meetings for the second Wednesdays of the month at 6:00 pm for 2026. A voice vote was taken; motion passed unanimously.**

**A motion was made by D. Knauff and seconded by J. Simon to renew the Police MSA with Murgas LLC for 2026. A voice vote was taken; motion passed unanimously.**

**A motion was made by D. Knauff and seconded by R. Balchun to transfer money from ARPA or GF Savings to cover December payroll if needed. A voice vote was taken; motion passed unanimously.**

**Executive Session:** Council went into executive session at 6:38 pm for personnel issues relating to an ongoing investigation, executive session ended at 7:26 pm.

P. Rauch asked if we had received any applications to fill the part time Police vacancy. M. Davis said she had spoken to Chief Drollinger and he has received one and will keep us updated.

**Adjournment:**

**A motion was made by P. Rauch and Seconded by D. Knauff to adjourn the meeting at 7:34 pm. A voice vote was taken, motion passed unanimously.**

ATTEST: Mary Kramer  
Secretary/Treasurer Renovo Borough Council